

Section 1: PERSONAL DETAILS Referrer to complete

Referred by (Full Name):				<input type="checkbox"/> CV attached
Referrer position title:		Site/Location:		
Referrers email address:		Phone Number:		
Date form submitted:	/ /	Signature:		

Referrer to attach candidate CV and submit completed form to referral@perentigroup.com

Section 2: DETAILS OF THE CANDIDATE BEING REFERRED Referrer to complete

Candidate full name:		Candidate phone number:	
Position referred for:		Candidate email address:	

Section 3: CONFIRMATION OF ELIGIBILITY Recruitment Team use only

Date form received:	/ /	Candidate start date:	/ /
Candidate hired:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Candidate eligible:	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Recruiter	

Section 4: REFERRAL PAYMENT AMOUNTS Human Resources use only

Referral bonus amount:	<input type="checkbox"/> \$3,000.00 <input type="checkbox"/> \$5,000.00 <input type="checkbox"/> 7,000.00		
Eligible positions:	Referral incentive payment per successful referral.		
<ul style="list-style-type: none"> Service Crew Charge-Up Crew Grader Operator 	<ul style="list-style-type: none"> Agitator Operator Shotcrete Operator Diamond Driller 	<ul style="list-style-type: none"> Light Vehicle Fitter Pump Fitter Boilermaker 	Up to AUD \$7,000.00 gross
<ul style="list-style-type: none"> Bogger Operator Longhole Driller Heavy Vehicle Fitter 	<ul style="list-style-type: none"> Jumbo Operator Auto Electrician Shift Supervisor 	<ul style="list-style-type: none"> Foreman Mining Engineer 	

Section 5: BONUS APPROVAL Approvers use only

Site to be charged to:			
Name Group Manager HR		Name of Department Head / Operations Manager	
Signature:		Signature:	
Date:	/ /	Date:	/ /

Human Resources Administrator forward form to Payroll to process payment once approved
file documentation in the Referrer's Personnel Folder

Section 6: CONFIRMATION BONUS PAYMENT Payroll use only

Date Bonus Paid:	/ /	Payroll administrator signature	
------------------	-----	---------------------------------	--